

इलाहाबाद यू पी  
ग्रामीण बैंक

प्रायोजक : इलाहाबाद बैंक

प्रधान कार्यालय : बांदा



ALLAHABAD U P  
GRAMIN BANK

Sponsored By : Allahabad Bank

Head Office : Banda

**Dated: 05.03.2013**

**Tender Notice**  
**For supply of Note Authentication Machine**

Sealed Tenders are invited for supply and installation of Note Authentication Machine to various Branches situated in 10 regions namely-Orai, Mahoba, Banda, Chitrakoot, Mirzapur, Sitapur, Lahimpur, Bahraich, Bhinga and Biswa comprising of Jalaun, Hamirpur, Mahoba, Banda, Chitrakoot, Mirzapur, Sonbhadra, Sitapur, Baharaich, Shrawasti, & Lakhimpur districts.

The Machines must be with sensors like, Compact Image, Magnetic (MG), Ultra Vilot (UV), Infra Red (IR), Ultrasonic Sensors. The Machines should be capable of detecting and sorting of Fake Note with following sorting criteria as per RBI guidelines with software and up-gradable facility.

Sorting Criteria		
S.No.	Feature	Criteria
1	Soiling	General distribution of dirt across the entire note
2	Limppness	Structural deterioration resulting in a marked lack of stiffness
3	Dog-ears	Corner folds
4	Tears	Lengthwise and crosswise cuts
5	Holes	Holes of a specific diameter
6	Stains	Localised concentration of dirt
7	Graffiti	Deliberate graphic alteration of the note
8	Crumples	Multiple random folds
9	Decolouration	Lack of ink on part or whole of the note, e.g. a washed note
10	Folds	Folds reducing the length or width of the note
11	Repair	Note repaired using adhesive tape/ paper/ glue

The accepted Firms/ Companies will have to supply and install the machine with in a week of order placed to the desired branches.

Last date of submission of the Tender is on or before **28.03.2013 by 05:00 P.M.** in this Office at address: - General Manager, Allahabad UP Gramin Bank, Head Office, D.M.Colony,Civil Lines, P.O.-Banda, Distt. Banda (U.P.) Pin-210001

There will be separate envelops containing Technical bid & Financial bid. Technical bid will be opened on **29.03.2013 at 04:00 P.M.** before the Tender Committee. The representatives of vendors may be present at the time of opening of the tenders. Short listing will be made on

the basis of technical demo before the Committee at Head Office on **30.03.2013 at 11:00 A.M.** The decision of the Committee is final in analysis of the Technical bid.

Financial bids of the short listed bids will be opened on **31.03.2013** and selection will be made on L1 basis. However, the orders may be split amongst 2 or more vendors depending upon the decision of the Tender Evaluation Committee. The decision of the Committee is final in this regard.

The Bank reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

Subsequent to the above tender, we append herewith the following for reference of the prospective bidders along with the Proforma to be used for submission of Technical and Financial Bids. Bidders shall use the prescribed format only.

1. General Terms & Conditions
2. Annexure –A : Part-I General & Technical Information
3. Annexure –A : Part-II Product Profile
4. Annexure –B : Financial Bid

**General Manager  
Head Office, Banda**

**Head Office, D.M.Colony,Civil Lines,Banda – 210001**

**Telephone: 05192 – 221096, Fax : 05192-221463**

**E-mail : [augb\\_ho@rediffmail.com](mailto:augb_ho@rediffmail.com)**

## GENERAL TERMS & CONDITIONS

- 1) The firm should have an established and functional office in Uttar Pradesh with appropriate strength of staffs and technical support (Furnish full address of local office at the mentioned centre with PIN Code and Contact Number for Bank's verification).
- 2) Bidders have to send their offers in sealed envelop clearly writing in bold letters on the top as Quotation for "**Supply, Installation and Maintenance of Note Authentication Machine**" to **The General Manager**, on the address mentioned above. The envelope should contain two bids - Technical and Financial, in TWO separate sealed envelopes.
- 3) Bidder will enclose all documents along with the filled-in format as per ANNEXURE - A in the envelope containing Technical Bid. The envelope containing Financial Bid will contain the filled-in format as specified in Annexure -B.
- 4) Bidders are advised to take part in bidding as per Bank's terms and conditions. Photocopy of all required certificates /documents be attested and attached with the application.
- 5) Quotations reaching after due date, improperly filled in corrected, not sealed and not attached with required certificates /documents or not conforming to the criteria shall be rejected.
- 6) No further correspondence, discussion, visits whatsoever on the subject will be entertained with any of the vendors unless specifically called for.
- 7) The Bank reserves the right to accept or reject application of any or all without giving any reason whatsoever.

### Eligibility Criteria for Bidders of Security Equipment

- i. Minimum 5 years of experience in Security Equipment System.**
- ii. Minimum Turnover of Rs. 25 Lac per year in the last 3 years**
- iii. Registration with Sales Tax, Service Tax, ESI and EPF is essential.**
- iv. Vendors having ISO 9001 certification may be given preference.**
- v. Availability of after sale service network within the Bank. Service to be provided onsite within 24 hours of call logging.**
- vi. Availability of warranty for every item.**

## 1. Eligibility Criteria in detail

1.1 The bidder should be original manufacturer of product or their authorized representative. In case of authorized representative, a letter of authorization/ dealership to this effect from original manufacturer must be furnished. This letter should specify that in case authorized representative is not able to provide support/upgrade during contract period, original manufacturer should provide same.

1.2 The responses to this advertisement must be complete and comprehensive with explicit documentary evidence in support of all the eligibility criteria mentioned herein above (copies of Purchase Orders / Installation Certificates/ Auditor's certificates etc.)

1.4 The bidder should have well equipped after sales service centre in Uttar Pradesh and around Orai, Mahoba, Banda, Chitrakoot, Mirzapur, Sitapur, Lahimpur, Bahraich, Bhinga and Biswa with requisite spare parts etc. Preference shall be given to the Manufacturers whose plant have ISO 9001 series or equivalent Certificate for quality Management.

1.5 The manufactures /dealer distributor should have never been blacklisted by any other public sector bank.

1.6 The specifications given in Appendices are the minimum requirement. Specifications on the higher are acceptable with minimum cost. Specifications lower than the prescribed shall not be acceptable.

## 2. Document to be submitted:

Bidders who wish to respond to this advertisement should submit the information supported by the following documents: -

2.1 Client-wise present installed base of Note Authentication Machine with supporting documents.

2.2 Copy of agreement or any other legal document between the manufacturer and the bidder where the former has authorized the latter to sell and service its products.(where the bidder is not the manufacturer)

(Incomplete responses without the required documents are liable to be cancelled)

2.3 Bidders are required to specify Make and Model of the equipments quoted for Technical Literature/brochures regarding the products should invariably be provided along with the bid.

**2.4 Whether the above specification and software upgrade facility has been incorporated in your machine (Please submit a certificate in this effect).**

2.5 Rates have to be quoted in figures as well as in words, and in case of discrepancies between the prices written in words and figures, the price in written in words shall be considered as correct.

2.6 Certificate of ORIGIN of the machine.

2.7 Certificate mentioning that the products to be delivered are NEW.

**ANNEXURE - A**

**GENERAL & TECHNICAL INFORMATION**

**PART I**

(Company Profile)

<b>Sl. No.</b>	<b>PARTICULARS OF THE COMPANY</b>	
1	Name of the Company	
2	Full Address	
3	Telephone & Mobile No.	
4	Fax No.	
5	E-Mail Address	
6	Constitution of the firm (whether Proprietary / Partnership / Pvt Ltd. / Public Ltd.)	
7	Name (of the Proprietor / Partner / Managing Director)	
8	Year of Establishment	
9	Registration with the Registrar of Co.	
10	Name(s) of Contact Person (s) with address and telephone/mobile number.	
11	Registration with Tax Authority a. PAN No. b. Sales Tax Registration No. Attach latest IT Return filed copy & ST Return filed copy.	
12	Furnish copies of Audited Balance Sheet and Profit & Loss Account for the last 3 years. Turn over 2009-10, 2010-11 and 2011-12.	
13	Name & address of the Banker, Nature of facilities availed (if any)	
14	Whether an empanelled vendor for RBI / SBI/ Public Sector Banks	
<b>II.</b>	<b>DETAILS OF REGISTRATION WITH OTHER BANKS</b>	
1.	Name of the Bank	
2.	Total No. of Systems supplied	
3.	Since when empanelled	

**Place:**

**Date:.**

**PART II**  
**(PRODUCT PROFILE)**

1	Certification whether the system conforms to I.S / ISO 9001 / EN29001, QUALITY SYSTEM				
2	Note Authentication Machine make:				
3	Whether note authentication machines are with Sensors like Compact Image, Magnetic (MG), Ultra Violet (UV), Intra Red (IR), Ultrasonic Sensors. Please submit a certificate in this effect.				
4	Whether note authentication machines are capable of detecting fake notes as per Reserve Bank of India guidelines (enclosed)with software and up gradable facility. Please submit a certificate in this effect.				
5	Warranty period offered for the system				
6	Number of machines so far supplied to our Bank, if any.				
7	Attach performance certificates from the existing users.				
8	<b>LIST OF ORDERS EXECUTED IN LAST THREE YEARS</b>				
	<b>ORDER DETAILS</b>				
Sl. No.	Name of the Bank	Date of installation	Amount	Type of machine	No. of machine

**Order copy should be enclosed:**

<b>TURNOVER DURING THE LAST THREE YEARS</b>		
Sl. No.	Year	Amount
1	<b>2009 - 2010</b>	
2	<b>2010 - 2011</b>	
3	<b>2011 - 2012</b>	

<b>DETAILS ABOUT SERVICE NETWORK</b>					
Sl. No.	Location of the service centre	Status of the office	No. of Engineers / persons	Area handled by the office	Name of the Contract person /address/phone

**Place:**

**Date:**

**AUTHORISED SIGNATORY**

**ANNEXURE - B**  
**FINANCIAL BID**

**Commercial Bid Document, Procurement, Supply, Installation and  
Commissioning of Note Authentication Machine**

<b>SI No</b>	<b>Items</b>	<b>Details</b>
1	Name of the company and Address with Tel No /Fax No/ Email Address	
2	Machine Model No.	
3	Basic Price of the purchase per unit	
4	Taxes, insurance, freight etc	
5	Transportation/Installation charges if any	
6	Total cost of Machine exclusive of octroi	
7	Warranty Period ( Min one year)	
8	Annual Maintenance Contract(onsite)- Comprehensive charge For 01 yrs + Service Tax as applicable	
9	Terms of Payment	
10	Delivery Period for machine( Maximum 15 days from date of purchase order)	
11	Any other details	

Place:

Date:

Seal

**AUTHORISED SIGNATORY**