

# ALLAHABAD UP GRAMIN BANK

Tender Document

for

**Annual Maintenance Contract for**

Computer Hardware and its Peripherals

at

Various Branches of

Allahabad UP Bank Regional Office Orai

## NOTICE INVITING TENDER

Sealed quotations are invited in for annual maintenance of computer hardware items at branches under orai region.

The details of which is as under.

The Bank reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Eligibility criteria and other particulars are given in the tender form. The last date for submission of tender is as detailed below:

Date of commencement of the tender	28.04.2014
Last date and time for receipts of tender offers	13.05.2017 before 3:00 PM
Address of communication/submission Of tender documents	Allahabad UP Gramin Bank, Regional Office, Rath Road Orai Distt.Jalaun-285001
Contact numbers	9792203764,8052302518
E Mail	<a href="mailto:orai.augb@gmail.com">orai.augb@gmail.com</a> ; <a href="mailto:ro.orai.it@gmail.com">ro.orai.it@gmail.com</a>
Bid opening	Eligibility Bid 15 may 2017 at 3:00 PM in the presence of the bidders

## TENDER FOR AMC OF DESKTOPS, LAPTOPS, PRINTERS AND PERIPHERALS

1. This invitation to Tender is for: Maintenance of Desktops, Laptops, Printers, and other peripherals of different makes, which are being used by Allahabad UP Gramin Bank in the Branches/ offices under Orai Regional office.

<sup>35</sup><sub>17</sub> The specimen contract mentioning terms and conditions is as per Annexure 'A'.

<sup>35</sup><sub>17</sub> The Scope of Work is as per Annexure 'B'.

<sup>35</sup><sub>17</sub> The list of location is as per Annexure 'C'.

<sup>35</sup><sub>17</sub> Tentative quantity of hardware as per Annexure 'D'

<sup>35</sup><sub>17</sub> Performa for Commercial Bid as per Annexure 'E'

### 2. ELIGIBILITY CRITERIA:

#### A. The bidders:

- i. The bidder should be ISO 9001-2000 certified.
- ii. The bidder should be ESIC or EPF registered. The vender should have qualified and skilled engineer on its roll.
- iii. The eligible bidder should have service centers in Kanpur/Orai/Jhansi/Lucknow.
- iv. The CA certified copy should be submitted along with 3 years balance sheet of 2014, 2015 2016. The bidder should have an annual turnover of at least Rs. 50 lac for Maintenance / AMC Charges in each of the past three years.
- v. The Firms / Companies should have at least 5 years of experience of undertaking Annual Maintenance Contract in PSU Banks / Financial Institutions. The firm/ company should have at least 1000 Computers / Peripherals with them under AMC. Certified copy of work orders/letter of award/contract copy along with letter of providing satisfactory services should be enclosed in the technical bid. All supported documents should be submitted.
- vi. The firm/ Company should have been registered with Sales Tax Department for Work Contract Tax/ VAT. Copies of their PAN /ST No./ Service Tax Registration Certificate to be enclosed.
- vii. The bidder should have provided computer hardware support to other banking company/ Financial institution at least 200 desktop in one order or AMC valuing 4 Lacs or more (complete order in Bundelkhand). The relevant satisfactory service support certificate should be obtained from the concerned bank/ institution.

#### B. Service Centers:

- i. Vendor is required to have at least 5 service centers in Bundelkhand Region especially in Kanpur, Jhansi, Orai, Lucknow or nearby center of aforesaid cities.
- ii. Necessary proof of having office infrastructure located at nearby center should be submitted

along with tender document. In case party is unable to submit proof of office documents along with the tender documents the same can be produce before the work is awarded.

- iii. The bidder shall have more than 20 technical staff on their pay roll. Detail of current resources deployed may be submitted along with technical qualification, mobile no. If at any point of time it is found that wrong information has been given, the technical bid shall stand cancelled.

**3.** The Contract cannot be sublet.

**4.** Performance Securities (in the form of BG), for an amount of 10% of the order value of the contract, valid up-to 60(Sixty) days beyond the date of completion of the contract i.e. 31.03.2018 will have to be submitted by successful bidder. (The BG should be valid up to 31.05.2018).

**15.** The tender offer should be submitted, in one sealed envelope super-scribed '**Tender for maintenance of hardware**'.

**6.** A complete set of RFP for the above purpose can be downloaded from the Bank's Official website [www.allahabadgraminbank.in](http://www.allahabadgraminbank.in).

**7.** Each page of tender form must be duly signed and Sealed by bidder as a token of acceptance of all the terms and conditions set out in the tender document. All the tender document (Except Annexure 'E') must be sealed in the envelope.

**8. Documents to be submitted in cover :**

- 1(a) Documents to prove eligibility as per clause 2A (i) to 2A (vii) & 2B 9ii) to 2B(iii).
- 2(b) Copy of audited balance sheets for the previous three financial years.
- 3(c) Details of service network including service personnel employed across the region/state.
- 4(d) Income Tax clearance certificate.
- 5(e) Sales Tax Registration Certificate.

**9.** Bid related documents placed in a single envelope duly sealed, super-scribed '**Tender for Maintenance of Hardware**' and addressed to '**Regional Manager, Allahabad UP Gramin Bank Orai Region**' should be submitted at the below mentioned address not later than **3 p.m.** on 13<sup>th</sup> May 2017. If the last date for submission of tender happens to be a holiday due to any unforeseen circumstances, then the tender can be submitted before 12.00 noon on the next working day:

**Information Technology Department,**  
Allahabad UP Gramin Bank, Regional Office  
Rath Road, Orai  
Jalaun Pin 285001

**10. The Bank reserves the right to:**

- 1a) Accept/Reject any of the Tender/s.
- 2b) Revise the quantities at the time of placing the order.
- 3c) Add, modify, relax or waive any of the conditions stipulated in the tender specification wherever

deemed necessary.

4d) Reject any or all the tenders without assigning any reason thereof.

1e) Award contracts to one or more bidders for the item/s covered by this tender.

## **11. REJECTION OF TENDERS**

The tender is liable to be rejected *interalia*:

- I. If it is not in conformity with the instructions mentioned herein.
- II. If it is not properly signed by the bidder.
- III. If it is received by mail.
- IV. If it is received after the expiry of the due date and time.
- V. If it is evasive or incomplete including non-furnishing of the required documents.

## **12. VALIDITY OF TENDERS**

Tenders should be valid for acceptance for a period of at least 90 (ninety) days from the last date for submission of bids. Offers with lesser validity period would be rejected. Once a rate is accepted/negotiated the same would be valid till expiry of AMC.

## **13. PERFORMANCE GUARANTEE**

The successful bidder/s will have to furnish a performance guarantee to the tune of 100% of the value of the Contract for proper fulfillment of the contract. This performance Guarantee shall be released on the expiry of the period of AMC agreement.

## **14. AMC AGREEMENT**

The successful bidder will have to enter into a contract with the Bank as per Annexure 'A' for a period of one year, with an option with the Bank to extend the contract, for a further period of one year or less, on the same terms and conditions.

### **Note:**

1. This Tender Document is not transferable.

2. Procedure for processing the tender documents:

<sup>35</sup><sub>17</sub> The Committee in the presence of the bidders will open the commercial bids and the lowest commercial bid will be identified.

<sup>35</sup><sub>17</sub> This procedure is subject to changes and if so, the procedure adopted by the Bank, for opening the tender shall be final and binding on all the parties.

**HARDWARE MAINTENANCE AGREEMENT**

1. SCOPE OF AGREEMENT

This agreement made on this day of \_\_\_\_\_ between \_\_\_\_\_ hereinafter called the "VENDOR" and **ALLAHABAD UP GRAMIN BANK**, hereinafter called "Bank" sets forth the terms and conditions for the maintenance of **Hardware equipment** as specified in **Annexure 'D'**.

**1. TERMS AND CONDITIONS**

**A. OBLIGATIONS OF THE VENDOR:**

- i. The vendor shall provide the following service to keep the equipment in good working condition.
  - a. The vendor shall carry out scheduled preventive maintenance, as per mutually agreed time schedule.
  - b. The vendor shall also be responsible for any unscheduled on call corrective and remedial maintenance services to set right the malfunctions of the system. This may include replacement of unserviceable parts.
- ii. The vendor shall attend on call services within 12 hours (in case of major cities) and 48 hours (in case of moffusil centres) of lodging a complaint and get any error or fault corrected within 24 hours, thereafter. If the call is not attended so in stipulated time suitable penalty can be imposed by the Bank and the same can be deducted from the ensuing AMC bill/s.
- iii. The vendor shall not sub-contract or permit any third party other than the vendor's personnel to perform any work, service or other performance required of the vendor under this agreement without the prior written consent of Bank.
- iv. If the machines supplied are not attended for repair or problems are not rectified within the time frame mentioned in Annual Maintenance Contract, the Bank would get such defective machines repaired by some third party, and the amount spent for such repairs would be billed to the vendor.
- v. The vendor shall submit consolidated report furnishing the details of breakdown calls attended and its status on monthly basis.
- vi. The vendor shall identify one Engineer as single point contact for coordinating and providing services to the offices.
- vii. The vendor shall make AMC services available on all days as and when requested by the Bank.

## **B. OBLIGATIONS OF THE BANK**

- i. The Bank will pay Annual Maintenance Charges as agreed for the equipment specified in Annexure 'D'. The maintenance charges are payable quarterly in arrears (at the end of quarter) after statutory deductions, if any.
- ii. The Bank is to ensure that as far as possible, power source, air conditioning and dust free environment are provided to sites where systems are installed (only for Server Network).
- iii. The Bank would intimate to the vendor, if any additional attachments, features or devices are to be directly or indirectly, connected to the equipments.
- iv. The Bank would ensure that rats, insects etc., do not invade the site and damage the systems, especially cables etc.

## **2. ENHANCEMENT/UPGRADATION OF EQUIPMENT**

The Bank shall have the right to make changes or attachments to the equipments provided such changes or attachments do not prevent proper maintenance from being performed, or unreasonably increase the vendor's cost of performing repair and maintenance services. Wherever, any changes or enhancement in the equipment, results in an adjustment of maintenance charges, the same, shall be payable from the date of installation of additional features/enhancement.

Individual items or equipment can be added to or withdrawn from Annexure 'D' by the Bank. In the event that individual items or equipment are added to Annexure 'D', it may involve additional maintenance charges. In the event that individual items of equipment are withdrawn from Annexure 'D', as described herein, then any amount prepaid on such equipment shall be held to the credit of the Bank's account.

## **3. WORKING HOURS**

The maintenance services shall be rendered on all days subject to the Bank's requirement to keep the equipment in good working condition and order. The service consists of corrective and preventive maintenance and includes carrying out of necessary repairs to the installed equipment.

## **4. RELOCATION OF SYSTEMS**

During the maintenance agreement in force, the Bank may relocate the system and keep the vendor informed. In case of relocation of equipment, transport and other incidental charges will be borne by Bank. The list of branches provided at annexure 'C' is therefore an indicative list of present branches. The Bank may, in future, decided to open more branches and in turn decide to relocate the Hardware elsewhere; the hardware so shifted would be covered by this contract.

## **5. EXTENSION OF MAINTENANCE PERIOD**

If the vendor does not attend to each breakdown and malfunction of equipments (including operating

systems and compilers) supplied within the time specified in clause II (3) of the agreement and make all efforts to rectify the same and get the system in proper working condition within seven days thereafter, the maintenance period shall be extended by a period equal to number of days taken to set right the system.

## **6. EXCLUSIONS**

The maintenance agreement does not include:

- i. Electrical work external to the equipment or maintenance of accessories, attachments machines or other devices.
- ii. Damage resulting from accidents, fire, lightning, transportation, cost of repair or replacement due to these factors. These will be charged for labour as well as parts.
- iii. Furnishing platens, accessories, paintings or refinishing the machines or furnishing the materials thereof, making specific changes.
- iv. Work done for alteration in the equipment by persons other than the vendor's personnel (except for minor rectification by Bank's in house systems engineer after intimating the vendor)
- v. Any work external to the equipment such as maintenance of non-vendor attachments, accessories etc.

## **7. VALIDITY OF AGREEMENT**

This agreement is valid for the period from 15.05.2017 TO 14.05.2018 with an option with the Bank to extend the contract for a further period of one year or less on the same terms and conditions.

## **8. CANCELLATION**

Either party, giving three months notice in advance, may terminate the agreement prior to expiry of contract period. The AMC charges is on prorata basis.

## **9. JURISDICTION/ARBITRATION**

In case of any dispute or any difference arising at any time between the parties in respect of this agreement, the same shall be resolved by mutual discussion and if not resolved then in accordance with and subject to the provision of the Indian Arbitration Act 1940 and only Courts of the Orai shall have jurisdiction in all matters arising out of or connected with this agreement. Further, this agreement is subject to laws of India only.

## **10. FORCE MAJEURE:**

The vendor shall not be liable for any delay or failure of performance of any of its obligations under or arising out of this contract, if the failure or delay results from any of the following Act of God,



refusal of permissions or other Government Act, fire, explosion, accident, industrial dispute and the like which renders it impossible or impracticable for the vendor to fulfill its obligations under the contract or any other cause or circumstances of whatsoever nature beyond vendor's control.

## **11. LIABILITIES & INDEMNITIES**

The vendor represents and warrants that the repair and maintenance of services/products hereby sold do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. The vendor agrees that it will and hereby does, indemnify the Bank from any claim, directly or indirectly resulting from or arising out of any breach or claimed breach of this warranty.

## **12. CONFIDENTIALITY**

The vendor acknowledges that all materials and information which has or will come into its possession or knowledge in connection with this agreement of the performance, hereof, consists, of confidential and proprietary data, whose disclosure to or use by third parties will be damaging or cause loss to Bank. The vendor agrees to hold such material and information in strictest confidence not to make use thereof other than for the performance of this agreement, to release it only to employees requiring such information, and not to release or disclose it to any other parties. The vendor shall take appropriate action with respect to its employees to ensure that the obligations of non-use and non-disclosure of confidential information under this agreement are fully satisfied.

IN WITNESS WHEREOF THE PARTIES HERE TO have set and subscribed their respective hands and seals the day and year herein above mentioned.

a) SIGNED SEALED & DELIVERED BY THE  
WITHIN NAMED BANK

By the hands of

In the presence of :  
Shri

b) SIGNED SEALED & DELIVERED BY THE  
WITHIN NAMED (VENDOR)

By the hands of

In the presence of:  
Shri

## SCOPE OF SERVICE

Allahabad bank, Zonal Office Jaipur intends to enter into a non-comprehensive AMC for Servers, Desktops, Laptops, Printers, LAN Components and other peripherals of different makes, installed in offices under **Orai Regional office**.

The scope of the work is defined further in this Section.

### 1. SCOPE of WORK

1. The vendor shall name one Engineer, as a single point contact on all days, who will be responsible for coordinating and providing services to the offices as per Annexure 'C'.

2. In case of the above engineer's non-availability, vendor will provide back-up engineer arrangement.

### 2. The complaints related to

1a. Hardware, operating system & office productivity software (Including Formatting of hard disks as and when required)

2b. Virus scanning and updation of Anti Virus definitions

3c. Printer Configuration for proper printing

4d. Bringing PC into the Bank's Domin after reinstallation of PC

5c. Cleaning would be required to be attended and rectified.

3. The vendor shall assist in the recovery of data up to the extent possible in case of Hard disk crash or any other problem.

4. The vendor will have to take AMC on Non comprehensive basis i.e. the vendor has to take care of all the machines mentioned in **Annexure 'D'**. If any parts/components becomes faulty/unserviceable, the vendor shall replace the same at his own cost except exclusions such as printer heads, plastic knobs and cartridges in printers and data cartridges in PCs.

5. Half yearly preventive maintenance of hardware devices. This includes cleaning of dust from the hardware items etc. The preventive maintenance shall in any case may be completed within the particular Half year and any slippage in this will attract a penalty of 3% of the annual contract amount.

6. The vendor shall ensure the originality of the parts/components in the machines. In case of replacement, the vendor shall replace the items with original/genuine parts/components of the same brand and quality. In case, the same brand and quality is not available, the vendor shall have to submit documentary proof procured from the representative of manufacturer in this regard and only in such cases the equivalent part/component replacement would be allowed. The vendor shall maintain an inventory of frequently required spares/components at a mutually agreed site.

7. Hardware maintenance which includes repair / replacement of all the parts/items of Desktop Computers, Printers, Multifunctional Devices, Scanners, Laptops etc., in totality. Replacement of

Consumables is not included under this contract.

8. If at any point of time, the services of vendor are not found to be satisfactory the contract will be terminated, giving three-months notice in advance.

9. The AMC payment shall be made on completion of each quarter.

10. No charges will be payable for the movement of engineer from one location to another for attending to service calls.

11. No charges will be payable for carrying the spares/equipments from site to vendor's work and back.

12. If selected, the vendor shall have to submit and sign an Annual Maintenance Contract as per **Annexure 'A'** on a Stamp Paper of requisite amount.

**SIGNATURE AND SEAL OF BIDDER**

# Allahabad UP Gramin Bank

## R.O Orai

S.No	Branch Name	Address	PIN CODE	Contact No.	Police Station
1-	AIT	VILLAGE/POST-AIT DISTT- JALAUN	285201	9792203522	AIT
2-	BADAGAON	VILLAGE/POST-BADAGAON DISTT- JALAUN	285001	9792203524	BADAGAON
3-	CHURKHI	VILLAGE/POST-CHURKHI DISTT- JALAUN	285196	9792203525	CHURKHI
4-	DAMRAS	VILLAGE/POST-DAMRAS DISTT- JALAUN	285103	9792203527	DAMRAS
5-	GADHAR	VILLAGE/POST-GADHAR DISTT- JALAUN	285001	9792203528	GADHAR
6-	HARDOI GUJAR	VILLAGE/POST-HARDOI GUJAR DISTT- JALAUN	285131	9792203529	HARDOI GUJAR
7-	JAGAMMANPUR	VILLAGE/POST-JAGAMMANPUR DISTT- JALAUN	285124	9792203530	JAGAMMANPUR
8-	JALAUN	VILLAGE/POST-JALAUN DISTT- JALAUN	285123	9792203531	JALAUN
9-	KADAURA	VILLAGE/POST-KADAURA DISTT- JALAUN	285203	9792203532	KADAURA
10-	KAILIA	VILLAGE/POST-KAILIYA DISTT- JALAUN	285251	9792203533	KAILIA
11-	KALPI	VILLAGE/POST-KALPI DISTT- JALAUN	285204	9792203534	KALPI
12-	KEOLARI	VILLAGE/POST-KEOLARI DISTT- JALAUN	285123	9792203535	KEOLARI
13-	KHAKSIS	VILLAGE/POST-KHAKSIS DISTT- JALAUN	285123	9792203536	KHAKSIS
14-	KONCH	VILLAGE/POST-KONCH DISTT- JALAUN	285205	9792203537	KONCH
15-	KUKARGAON	VILLAGE/POST-KUKARGAON DISTT- JALAUN	285001	9792203538	KUKARGAON
16-	KUTHOND	VILLAGE/POST-KUTHAUND DISTT- JALAUN	285125	9792203539	KUTHOND
17-	MADARIPUR	VILLAGE/POST-MADARIPUR DISTT- JALAUN	285103	9792203540	MADARIPUR
18-	MADHOGARH	VILLAGE/POST-MADHOGARH DISTT- JALAUN	285126	9792203541	MADHOGARH
19-	KAGJIPURA KALPI	VILLAGE/POST-KAGJIPURA DISTT- JALAUN	285204	9792203543	KAGJIPURA KALPI
20-	MOHAMMADABAD	VILLAGE/POST-MOHAMMDABAD DISTT- JALAUN	285122	9792203542	MOHAMMADABAD
21-	MUSMRIYA	VILLAGE/POST-MUSMARIYA DISTT- JALAUN	285123	9792203544	MUSMRIYA
22-	ORAI	VILLAGE/POST-ORAI DISTT- JALAUN	285001	9792203545	ORAI
23-	PAHARGAON	VILLAGE/POST-PAHARGAON DISTT- JALAUN	285205	9792203546	PAHARGAON
24-	PARASAN	VILLAGE/POST-PARASAN DISTT- JALAUN	285202	9792203547	PARASAN
25-	PIRAUNA	VILLAGE/POST-PIRAUNA DISTT- JALAUN	285201	9792203549	PIRAUNA
26-	RAMPURA	VILLAGE/POST-RAMPURA DISTT- JALAUN	285127	9792203551	RAMPURA
27-	RENDHAR	VILLAGE/POST-RENDHAR DISTT- JALAUN	285121	9792203552	RENDHAR
28-	SAHAV	VILLAGE/POST-SAHAV DISTT- JALAUN	285123	9792203553	SAHAV
29-	SAMI	VILLAGE/POST-SAMI DISTT- JALAUN	285205	9792203554	SAMI
30-	SARAWAN	VILLAGE/POST-SARAWAN DISTT- JALAUN	285123	9792203555	SARAWAN
31-	SHEKHPUR BUJURG	VILLAGE/POST-SHEKHPUR BUJURG DISTT- JALAUN	285128	9792203556	SHEKHPUR BUJURG
32-	SHEKHPUR JAGIR	VILLAGE/POST-SHEKHPUR JAGIR DISTT- JALAUN	285125	9792203557	SHEKHPUR JAGIR
33-	SIKRI RAJA	VILLAGE/POST-SIKRI RAJA DISTT- JALAUN	285123	9792203558	SIKRI RAJA
34-	AJNARI ROAD	VILLAGE/POST-AJNARI ROAD DISTT- JALAUN	285001	9792203523	AJNARI ROAD
35-	USARGAON	VILLAGE/POST-USARGAON DISTT- JALAUN	285202	9792203560	USARGAON
36-	NAYA RAMNAGAR	VILLAGE/POST-NAYA RAMNAGAR DISTT- JALAUN	285001	9792203550	NAYA RAMNAGAR
37-	PATELNAGAR	VILLAGE/POST-PATELNAGAR DISTT- JALAUN	285001	9792203548	PATELNAGAR
38-	RAJENDRA NAGAR	VILLAGE/POST-RAJENDRA NAGAR DISTT- JALAUN	285001	9792203763	RAJENDRA NAGAR
39-	CHURKHI ROAD	VILLAGE/POST-CHURKHI ROAD DISTT- JALAUN	285001	9792203526	CHURKHI ROAD
40-	KONCH ROAD	VILLAGE/POST- KONCH ROAD DISTT- JALAUN	285001	8052302255	KONCH ROAD
41	INTO	VILLAGE/POST-INTO DISTT- JALAUN	285129	8052302256	INTO
42	JHANDA CHOURAHA	VILLAGE/POST-JHANDA CHOURAHA DISTT- JALAUN	285123	8052302258	HANDA CHOURAHA
43	DAKOR	VILLAGE/POST-DAKOR DISTT- JALAUN	285122	8052302260	DAKOR
44	KANASI	VILLAGE/POST-KANASI DISTT- JALAUN	285205	8052302259	KANASI
45	KOTRA	VILLAGE/POST-KOTRA DISTT- JALAUN	285223	9792203795	KOTRA
46	NADIGAON	VILLAGE/POST-NADIGAON DISTT- JALAUN	285206	9792203802	NADIGAON
47	MEDICAL COLLEGE	VILLAGE/POST-MEDICAL COLLEGE DISTT- JALAUN	285001	9792203793	MEDICAL COLLEGE
48	SAIDNAGAR	VILLAGE/POST-SAIDNAGAR DISTT- JALAUN	285201	8052302280	SAIDNAGAR
49	ATA	VILLAGE/POST-ATA DISTT- JALAUN	285202	8052302520	ATA
50	BANGRA	VILLAGE/POST-BANGRA DISTT- JALAUN	285121	8052302819	BANGRA
51	MANDI KONCH	VILLAGE/POST-MANDI KONCH DISTT- JALAUN	285205	8052302818	MANDI KONCH
52	TITRA KHALILPUR	VILLAGE/POST-TITRA KHALILPUR DISTT- JALAUN	285205	9792203559	TITRA KHALILPUR

## Annexure 'D' TENTATIVE QUANTITY OF HARDWARE

Details of equipments available for AMC in CBS Branches / Offices under Orai Region:

### 1. Desktop PCs:

MAKE/ MODEL	CONFIGURATION & OPERATING SYSTEM	Quantity (Approx)
Desktop- ZENITH /ACCER / HCL/COMPAQ	O/S ( Windows 7, WIN-7 or Similar)	189

### 2. Printers

PRINTER TYPE	MAKE / MODEL	Quantity (Approx)
Dot-Matrix 136 col.( High Speed Printer)	EPSON DLQ 3500	0
	TVS PLATINA and other similar make.	
Dot-Matrix 80 col.	EPSON LQ2090	53
	TVS MSP SERIES and other similar make.	
Laser Printer	SAMSUNG/ CANON/ HP	7
Pass Book Printer	EPSON PLQ 20	51
Multi Function Printer	HP	0

### 3. Flat Bed Color Scanners:

SCANNER TYPE	MAKE / MODEL	Quantity (Approx)
SCANNER	CANON/ HP/ EPSON	50

**PERFORMA FOR COMMERCIAL BID**

Sr No.	ITEM	MAKE & MODEL	QUANTITY (App)	Per Unit Price
1	Desktop	O/S ( Windows 7, WIN-7 or Similar)	189	
2	Dot-Matrix 136 col. ( High Speed Printer)	EPSON DLQ 3500	53	
		TVS PLATINA and other similar make.		
3	Laser Printer	SAMSUNG/ CANON/ HP	7	
4	Pass Book Printer	EPSON PLQ 20	51	
5	SCANNER	CANON/ HP/ EPSON	50	

**Terms of Payment:**

Payment will be made on completion of a quarter and submission of bill. In no case advance payment shall be made (subject to deduction of tax, applicable if any, at the time of payment.

**\*The payment shall be made as per actual hardware under maintenance. There may be a slight variation in the quantities listed above and the actual. However, for arriving at the L1 bidder, the quantities listed above shall be considered.**