

Tender Notice in Website

“Empanelment of Vendors for supply, installation and maintenance of CCTV

Allahabad UP Gramin Bank, Head Office, DM Colony, Civil Lines Banda (UP)-210 001 invites sealed tenders for empanelment of vendors in two bid system i.e. Technical Bid and Financial bid distinctly marked from Manufacturers and/or Authorized dealers of CCTV with standalone Digital Video Recorder (DVR) with proven capabilities in supply, installation, commissioning and maintenance of CCTV with standalone Digital Video Recorder (4 CHANNEL DVR) approximately **40** branches (initially) located in 11 districts of UP state under all Regions namely Banda, Bahraich, Mahoba, Chitrakoot, Orai, Mirzapur, Lakhimpur, Bhinga, Sitapur and Biswan.

The scope of the work would cover supply, installation, training and handing over of all materials implementation, integration and maintenance of required Hardware and Software for CCTV with standalone Digital Video Recorder (DVR).

Only those bidders, satisfying the eligibility criteria as mentioned herein below need, respond.

1. Eligibility Criteria:

1.1 The bidder should be a profit making company for last **3** years with a minimum turn over of amounting to Rs. 75 lac each year. Copies of annual reports and audited balance sheet for the last three years should be provided.

1.2 The bidder should have the experience of supply, implementation, integration and maintenance of CCTV with standalone Digital Video Recorder (DVR) at least for last 3 years in India. Documentary proof should be provided in support of experience like order copy/contract copy/certificate from customer.

1.3 The bidder should have deployed CCTV with standalone Digital Video Recorder (DVR) preferably in Public Sector Bank/Public Sector Financial Institution in India. Documentary proof should be provided in support like order copy/contract copy/certificate along with customer satisfaction to be enclosed.

1.4 The bidder should be original manufacturer of product or their authorized representative. In case of authorized representative, a letter of authorization/ dealership to this effect from original manufacturer must be furnished. This letter should specify that in case authorized representative is not able to provide support/upgrade during contract period, original manufacturer should provide same.

1.5 Registration with Sales tax, service tax, ESI, EPF is essential.

1.6 The responses to this EOI must be complete and comprehensive with explicit documentary evidence in support of all the eligibility criteria mentioned herein above (copies of Purchase Orders / Installation Certificates/ Auditor's certificates etc.)

1.7 The bidder should have their own office in the geographical jurisdiction of the Bank/in the State of UP from where prompt after-sales service can be provided. Proper offices address Proof & availability of service engineers will be submitted with this bid. Preference shall be given to the Manufacturers whose plant have ISO 9001 series or equivalent Certificate for quality Management.

1.8 The manufactures /dealer distributor should have never been blacklisted by any other public sector bank.

1.9 The specifications given in Appendices are the minimum requirement. Specifications on the higher are acceptable with minimum cost. Specifications lower than the prescribed shall not be acceptable.

1.10 Availability of warranty for every item.

1.11 Ability to install service and maintain the system throughout our Bank's area of operation.

2. Document to be submitted:

Bidders who wish to respond to this EOI should submit the information supported by the following documents: -

2.1 Client-wise present installed base of CCTV with Standalone Digital Video Recorder (DVR) with supporting documents.

2.2 Supporting documents as mentioned in eligibility criteria.

2.3 Copy of agreement or any other legal document between the manufacturer and the bidder where the former has authorized the latter to sell and service its products.

(Incomplete responses without the required documents are liable to be cancelled)

2.4 Vendors are required to specify Make and Model of all the equipments quoted for. Technical Literature/brochures regarding the products should invariably be provided along with technical part of the bid.

2.5 Vendors are requested to submit sealed tender in envelope super scribed" **TENDER FOR INSTALLATION OF CCTV SYSTEMS"** and this envelope should contain two separate envelopes super scribed as detailed below:-

ENVELOPE NO 1: Technical Bid

ENVELOPE NO 2: Financial Bid / or Commercial Bid

2.5 Rates have to be quoted in figures as well as in words, and in case of discrepancies between the prices written in words and figures, the price written in words shall be considered as correct.

2.6 The Vendors shall submit their offers strictly in accordance with the terms and conditions of the Tender Document. Any tender that stipulates conditions contrary to the conditions given in the tender document shall be liable for rejection.

2.7 Completed applications, along with E.M.D. amount Rs. 5,000/- (Rupees five thousand only) in shape of bank draft in favour of Allahabad UP Gramin Bank, payable at Banda should reach the undersigned , up to 1.00 pm on 28. 01. 2013. Applications received after the said time and date will not be entertained.

2.8 All the documents attached to the tenders in original in two separate envelopes duly signed, stamped and sealed should reach to "**General Manager, Allahabad UP Gramin Bank, Head Office, DM Colony, Civil Lines Banda (UP) -210001** by 1.00pm on 28. 01. 2013. The Technical bids will be opened on 28.01.2013 at 3.00 PM. Those who qualify the technical parameters will only be intimated about opening of their financial bids and finalization of the process.

2.9 The Bank reserves the right to accept/ reject any or all offers submitted in response to this notice without assigning any reason whatsoever. The Bank further reserves the right to issue Request for Proposal (RFP) to vendors it deems eligible and qualified based on the evaluation of the responses received. The unsealed tenders and tenders incomplete in any respect will be rejected out rightly.

General Manager

TENDER NOTICE

Sealed Tenders are invited under two bid systems from reputed vendors for empanelment of vendors for supply and installation of CCTV Surveillance System for at approximately 40 branches/office premises under all Regions namely Banda, Bahraich, Mahoba, Chitrakoot, Orai, Mirzapur, Lakhimpur, Bhinga, Sitapur and Biswan. Number of branches may be increased or reduced as per our actual requirement.

1. Office of Issue

**ALLAHABAH UP GRAMIN BANK
HEAD OFFICE, DM Colony, Civil Lines,
Banda (UP)- 210 001**

3. Time & Date for submission of Tender by vendors

BY 1.00 P.M., 28.01 .2013

4. Tender (Technical bid) opening date & time

28.01. 2013 at 3.00PM

5. Details of items :

a. Description & specification

As per technical specifications contained in Annexure-A

Destination for delivery , Installation and maintenance

Branches under Banda, Bahraich, Mahoba, Chitrakoot, Orai, Mirzapur, Lakhimpur, Bhinga, Sitapur and Biswan regions

b. Delivery & installation

Within 2 weeks

A. Along with Technical bid :

Annexure-A - Technical Bid (Part I to III)

Containing information about the company and product profile and Technical specifications for supply & Installation of DVR Based CCTV System

Annexure-B General Rules & Instructions for the guidance of Suppliers duly

Confirmed by vendor.

B. Along with Price Bid

Annexure-C - Price Bid CCTV Surveillance System

10. The Tender document should be addressed to :

The General Manager
ALLAHABAD UP GRAMIN BANK,
HEAD OFFICE,
DM Colony, Civil Lines Banda(UP)-210 001

13. All information contained herein and the enclosures are confidential information. By accepting this material, the recipient vendor agrees that the confidential information will be held in confidence and will not be reproduced, disclosed, or used in whole or in part without prior permission of Allahabad UP Gramin Bank. Similarly, Allahabad UP Gramin Bank will not divulge any information contained in the offers of vendors without their consent, except to the extent of reading out the technical and price specifications and details to all vendors at the time of tender opening for the purpose of obtaining adequate level of transparency.

GENERAL MANAGER

Annexure- A
GENERAL & TECHNICAL INFORMATION

PART I

TECHNICAL BID (Company Profile)

Sl. No.	PARTICULARS OF THE COMPANY	
1	Name of the Company	
2	Full Address	
3	Telephone & Mobile No.	
4	Fax No.	
5	E-Mail Address	
6	Constitution of the firm (whether Proprietary / Partnership / Pvt. Ltd. / Public Ltd.	
7	Name(of the Proprietor / Partner / Managing Director	
8	Year of Establishment	
9	Registration with the Registrar of Co.	
10	Name(s) of Contact Person (s) with address	
11	Registration with Tax Authority a. PAN No. b. Sales Tax No. Attach latest IT Return filed copy & ST Return filed copy.	
12	Furnish copies of audited Balance Sheet and Profit & Loss Account for the last 3 years.	
13	Name & address of the Banker, Nature of facilities availed (if any) (Attach Banker's opinion letter on the conduct of the account.	
14	Whether an empanelled vendor for RBI / SBI/ Nationalised Banks	
II.	DETAILS OF REGISTRATION WITH OTHER BANKS	
1.	Name of the Bank	
2.	Total No. of Systems supplied	
3.	Since when empanelled	

PART II

TECHNICAL BID (PRODUCT PROFILE)

1	Certification whether the system conforms to I.S / ISO 9001 / EN29001, QUALITY SYSTEM				
2	Whether CCTV products quoted are CE/FCC/UL approved				
3	CCTV equipment make: (Please specify)				
6	Whether MTBF for camera with all accessories, DVR, Monitor submitted by the manufacturer.				
7	Warranty period offered for the system				
8	Number of systems so far supplied to Bank				
9	Attach performance certificates from the existing users.				
10	LIST OF ORDERS EXECUTED IN LAST THREE YEARS				
	ORDER DETAILS				
Sl. No.	Name of the Bank	Date of installation	Amount	Type of system	No. of Systems

Order copy should be enclosed

TURNOVER DURING THE LAST THREE YEARS		
Sl. No.	Year	Amount
1	2009 - 2010	
2	2010 - 2011	
3	2011 - 2012	

Audited Balance Sheet should be enclosed

DETAILS ABOUT SERVICE NETWORK					
Sl. No.	Location of the service centre and Contact No.	Status of the office	No. of Engineers / persons	Area handled by the office	Name of the Contract person, address & phone No.
25					

Place:

Date:

AUTHORISED SIGNATORY

PART -III**TECHNICAL SPECIFICATIONS FOR SUPPLY & INSTALLATION OF DVR BASED CCTV SYSTEM**

Sl. No.	Items	Technical Parameter	Compliance
	Stand Alone DVR	<p>MODEL : DVR for (4 Channel) MAKE :</p> <ul style="list-style-type: none"> • Stand Alone DVR H-264 compression algorithm ideal for Stand alone DVR • Remote and live display up to all cameras, 100/200/400 fps recording for CIF and real time recording. • Pentaplex function – live re cording, play back, back up and network access. • Up to 4 HDDs supported/each HDD of up to 1 TB with 2 USB Ports built in CD-RW/DVD-DVD- RW supported. • Multiple control methods- from panel, IR Remote controller, USB Mouse, network keyboard. • Smart video detection motion detection, Camera Blank video loss. • Smart camera Setting- Privacy masking, camera lock color setting and tile display. • Pan tilt Zoom and Speed Dome Control- more 60 protocols supported, prese,scan,auto pan, auto tour, pattern,auxiliary function supprted. • 4/8 channel audio inputs and bi – directional talk supported. Supported • Easy backup method- USB devices including USB CD-RW/DVD-RW & network download. • Alarm Triggers screen tips, boozzer, PTZ movement, e- mail & FTP Uploaded. • Smart HDD Management- Non working HDD Hibernation, HDD faulty alarm, Raid Function. • Powerful network software- Built in web server, Multi DVR Clients software. • Network access for remote or live viewing recording, playback setting, system status, event log, e –mail and FTP functions (CE/FCC Certified) • Hard Disc Requirement; Hard Disc capacity: 1 TB 	

2	Coloured Dome camera with varifocal lens	MAKE : (Please specify) Dome camera 1/3" Sony chip CCD, Min 420 TV lines resolution 0.5 Lux or better Built in Varifocal lens 3.6 mm to 8 mm lens should be with auto Iris function AWB, BLC, AGC switch setting adjustable facility. Auto shutter option CE/FCC Certified	
3	Colour C Mount Camera with auto iris lens	MAKE : (Please specify) F 1.3 Video/DC type Auto Iris Varifocal 3.5 to 8 mm Excellent low light performance (Auto Iris with varifocal length) CE/FCC Certified	
4	IR LED, Colour Camera with Fixed Lens	MAKE : (Please specify) More than 48 dB, Min 48 LEDs, White Balance ATW, Automatic Gain Control, Water resistance (IP 66), Compact Design (CE/FCCCE/FCC Certified)	
5	Monitor	Make : (Please specify) 19" TFT Monitor suitable for operation on 220 Voltage 50Hz power supply required CE/FCC Certified	
6	RG -59 Co-axial cable	Make : (Please specify) Un armored RG 59 Co-axial cable for video signal between CCTV Camera and Stand alone DVR	
7	Power Cable	2 Core 75 sq.mm unarmored power cable with copper conductor cable as required	
8	PVC Conduit pipe	¾ PVC Conduit Pipe along with accessories in surface/ recess including cutting the wall and making good the same	

Place:

Date:

AUTHORISED SIGNATORY

ANNEXURE - CPRICE BID/BILLS OF MATERIAL FOR SUPPLY & INSTALLATION OF CCTV SURVEILLANCE SYSTEM WITH DVR RECORDER

Sl. No.	Item description	Qty.	Unit Rate	VAT	Price With VAT	Other Taxes, if any	Total* Amount (Rs.)
1	DVR 4 Channel Same model and Specifications as indicated in the technical sheet	01					
2	Colored Dome camera with varifocal lens as indicated in the technical sheet for the same model and specification	2					
3	Colour C Mount Camera with auto iris lens as indicated in the technical sheet.	1					
4	IR LED, Colour Camera with Fixed Lens as indicated in the technical sheet	1					
5	Monitor	1					
6	RG-59 Co-axial cable (In package rate for 100 m)						
7	Power Cable (In package rate for 100m)						
8	PVC Conduit pipe						
9	Comprehensive AMC charges for another 3 years after one year warranty period for the above configuration	3 yrs					
	TOTAL *						

Total figure in words inclusive of taxes:

(Rupees.....)

NOTE

Cable length has been tentatively taken as 100m per branch, to determine the L1 vendor. However, in the actual scenario only the actual consumption will be taken into account for payment.

Place:

Date:

AUTHORISED SIGNATORY

ANNEXURE – B**SUPPLY & INSTALLATION OF CCTV SYSTEM BRANCHES UNDER HO: BANDA****GENERAL RULES AND INSTRUCTIONS FOR THE GUIDANCE OF VENDOR**

The contractors should quote in figures as well as in words the rate, and amount tendered by them. The amount for each item should be worked out and the requisite totals given. The rates quoted shall be all inclusive rates for the item of work described, including materials, labour, tools & plant, carriage & transport, supervision, overheads & profits, mobilizing and other charges whatsoever including any anticipated or un-anticipated difficulties etc. complete for proper execution of the work as per drawings and specifications and no claim whatsoever for any extra payment shall be maintainable.

- 1. TENDER IN FULL OR IN PART AND THE SUPPLIER SHALL HAVE NO CLAIM FOR REVISION OF RATES/OTHER CONDITIONS IF HIS TENDER IS ACCEPTED IN PART.**
2. The acceptance of a tender will rest with the Employer which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without assigning any reason. The tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
3. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection out rightly.
4. All rates shall be quoted on the proper form of the tender alone. Quoted rates and units different from prescribed in the tender schedule will be liable for rejection.
5. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of discrepancy between the two, rates written in figures only shall be considered
6. Sales tax, work contract tax, or any other tax, any royalties, duties, levies, cess, entry tax, Octroi, profession tax, purchase tax, turnover tax, or any other tax on material or finished work in respect of this contract shall be payable by the supplier and the Employer will not entertain any claim whatsoever in respect of the same, and nothing extra shall be payable
7. The Employer does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the supplier shall be bound to perform the same at the rate quoted.
8. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Bank shall be communicated to the Bank.
9. Method of Evaluation of tender: All the competitive tenders will be received on the specified date and time. On the same day or on specified date & time.
10. Being a techno - economical project, besides the capital cost the AMC charges for 3 years (3 years + 1 years warranty) will also be evaluated. Therefore, the suppliers / contractors shall furnish the AMC charges in the price bid for 3 years and terms of AMC shall be furnished in the technical & commercial bid clearly furnishing the details regarding the scope of AMC, details of spares, consumables & equipments covered and also details of exclusions.
11. The Supplier shall install all the equipments at designate branch/office premises for which no extra charges will be admissible.

12. Before starting any part of the work on site, the contractor should discuss the whole layout with the Branch Manager/Regional Manager and should obtain necessary explanation on site to acquaint him with the conditions prevailing thereon.

13. PAYMENT TERMS, ADVANCE PAYMENT & ITS RECOVERY ::

- All bills shall be prepared by the contractor in the form agreed or furnished by the Employer.
- 90% payment will be made by respective branches after supply and installation of CCTV systems at specified location. The supplier has to submit the invoice to concerned Regional Office under which the branch situated duly certified by the user for satisfactory installation of CCTV systems. Balance 10% shall be released by respective ROs on satisfactorily functioning of CCTV and production of the bill on expiry of warranty period.

14. MAINTENANCE OF CCTV SYSTEM

A) MAINTENANCE DURING DEFECT LIABILITY OR WARRANTY PERIOD

- The supplier shall maintain all Equipment free of cost and ensure that it works as per tender parameters. All spares required for normal operation as per tendered parameters shall be replaced at no extra cost. The number of visits shall be same as stipulated in Comprehensive Annual Maintenance contract.

B) COMPREHENSIVE ANNUAL MAINTAINANCE. (CAM) (After the defect liability period)

- The supplier shall maintain all the equipment for a period of Three years after the expiry of defect liability period and ensure that it works as per the tendered parameters. The rate of annual maintenance charges shall be furnished for a period of Three years after the expiry of warranty/defect liability period and the rates quoted shall be binding on the supplier.

15. The supplier shall offer the following at no extra cost to the bank. The rate quoted for CAMC should include the following.

15.1 The supplier shall maintain all System and ensure that it works as per the tendered parameters.

15.2. All the repairs and replacements of spares shall be carried out which are necessitated due to usage of system as per tender stipulations. However the repairs and replacements necessitated by loss or damage due to misuse or accident, fire or natural calamities shall be out of the scope of CAMC.

15.3. The supplier shall inspect the equipment at least once in 3 months as a part of preventive Maintenance. This is apart from any breakdown visits that may be required which may emanate in between the two preventive maintenance inspections.

15.4. The maximum breakdown time shall be 24 hours from the time of receiving the complaint over phone. If the supplier is not in a position to set right the defect or repair and put back the system to working condition within one hour, a standby unit of to suit the tender parameters should be provided immediately.

1. During the Preventive Maintenance the supplier shall inspect/ check the equipment and record the following in log book, which shall be verified and confirmed by the bank's representative.
 - a. CCTV system: Any malfunctioning of the components.
 - b. Any other remarks regarding the Electrical System:
 - c. Any steps to be taken by bank for working of system.
2. During the preventive Maintenance inspection supplier shall carryout the general cleaning and tighten the loose contact of the complete system including wiring, if any, apart from the other requirements for functioning of system as per tender parameters and same shall be recorded in a

log book which shall be verified and confirmed by bank's representative.

3. During the break down calls, the nature of repair carried out, parts replaced etc shall be recorded in the log book.

OTHER TERMS WITH REGARD TO AMC:

1. The rate of annual maintenance charges shall be furnished for a period of 3 years after the warranty/Defect Liability Period and rates quoted shall be binding on the supplier. The scope and terms of Annual Maintenance Contract like number of monthly visits, items covering under Annual Maintenance Contract, replacement of spare exclusions if any, down time for break down and service calls are to be highlighted in the tender. The Bank reserves the right of discontinuing the Annual Maintenance Contract from the contractor during the tenancy of Annual Maintenance Contract. The cost of Annual Maintenance Charges shall also be one of the criteria in evaluation of cost economics of the tender.
2. The Annual Maintenance Charges shall be paid once in six months subject to satisfactory maintenance for, the period of previous six months. Vendors failing to render requisite maintenance service visits shall be paid only on the pro rata basis for the number of mandatory service visits.
3. The supplier has to maintain the equipment supplied for at-least 3 years after the expiry of warranty period. At the same time, the vendor is expected to make available the spare parts for the systems for at least 3 years after the expiry of warranty period.

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Signature of the Supplier”