



ALLAHABAD U P GRAMIN BANK
HEAD OFFICE: D.M. Colony, Civil Lines, Banda (UP) 210 001

Tender Notice for Empanelment of contractors for various works

Allahabad U P Gramin Bank, established under RRB act 1976 & having its area of operation in Eleven districts of Uttar Pradesh i.e. Sitapur, Lakhimpur Kheri, Bahraich, Shrawasti, Orai (Jalaun), Hamirpur, Mahoba, Banda, Chitrakut, Mirzapur and Sonbhadra, intends to empanel the contractors for various works as detailed below. The panel is likely to be continued for 03 years.

SL Sub-Category:

- 1.1 LAN cabling
- 1.2 Earthing
- 1.3 Supply of Monkey cage
- 1.4 UPS wiring

Hence, sealed tenders having full information from reputed and capable contractors (on enclosed format) are invited to make a panel in the Bank. The eligibility criteria for contractors are appended subject to change/modification as & when required by the Bank.

Eligibility

- 1 Office/shop should be within 200 kms from the boundary of operational area of the Bank.
- 2 Contractor should have a good track record in the field of related work in the institutions.
- 3 Minimum 05 years experience in the related field.
- 4 Minimum 03 years experience in the related field with the Banks
- 5 contractor should be well equipped with modern & latest technology of the job to which he is applying.
- 6 Contractor should not be black listed by any public or private institution since last 03 years.
- 7 contractor must be capable to carry out the order of the Bank within stipulated time frame and no fund problem should come ahead to materialize the order.

While sending the tender, the firm must ensure that under noted documents are being enclosed there with. In absence of these documents tender will be liable to be cancelled.

- 1 Certified copy of Registration of the firm
- 2 Certified copy of TIN number of the firm
- 3 Certified copy of PAN of the firm
- 4 Latest IT assessment order

Received tenders will be opened by a committee constituted for the purpose and all the tender documents along with attachments there with will be examined care fully as per norms as well as terms & conditions of the bank in this regard. After proper scrutiny, firms having satisfactory level in all aspects will be empanelled in the Bank. The empanelled contractor will be informed accordingly well in time.

Last date of reaching the tender at our Head office: D.M. Colony, Civil Lines, Banda, is 30-04-2011 along with all documents required.

The tenders will be **opened on next working day at 02.00pm at our Head Office** in presence of representatives of firms. Hence firms may send the representative on the said date & time but if representative of any or all firms is not present, the process of opening the tenders will be continued and decision taken by the committee in this regard will be final and binding to all concerned.

The Bank reserves the right to cancel or postpone the process at any level or time without assigning any reason,

Date 15.04.2011
Place - Banda

A.K. Chakraborty
Chairman



APPLICATION FORM FOR EMPANELMENT OF CONTRACTORS

**PARTICULARS OF THE FORM TO BE FURNISHED FOR THE PURPOSE OF
EMPANELMENT OF CONTRACTORS.**

SL	<u>Sub-Category:</u>	<u>Please tick the sub-category for which application is made.</u>
1.1	LAN cabling	
1.2	Earthing	
1.3	Supply of Monkey cage	
1.4	UPS wiring	

1) Name of the Organization/Firm

2) Address

3) Year of Establishment

4) Status of the firm
(Whether Company/Firm/Proprietary)

5) Name of Directors/ Partners/Proprietor.

i)

ii)

iii)

6) Whether registered with the Registrar of Companies/
Registrar of Firms. If so, mention number and date.

7) a) Name and address of Bankers.

i)

ii)

ii)

iv)

b) Enclose Solvency Certificate from the Bankers.

8) Whether registered for sales tax purposes. If so, mention number and date.
Furnish also copies of sales tax clearance certificate.

9) Whether an assessee of Income Tax. If so, mention permanent account
number. Furnish copies of Income Tax clearance Certificate.

10) Furnish copies of audited Balance Sheet and Profit & Loss Account (Audited)
for the last three years.

11) If you are registered in the panel of other Organizations/ Statutory Bodies, such as CPWD, PWD, MES, Banks etc., furnish their names, category and date of registration.

i) ii)

iii) iv)

iv) vi)

12) What are your fields of activities? Mention the fields on preference basis.

i) ii)
ii) iv)

13) Whether willing to work.

Any where in our operational area of 11 districts or mention the places where you are willing to work.

14) I) Detailed description and value of works done for others in the past.

(As per proforma –1 in a separate sheet)

ii) Detailed description and value of works done for the Bank (As per proforma-1 in a separate sheet.)

15) Specify the maximum value of work executed in a year.

16) Furnish the names with address of three responsible persons who will be in a position to certify about the quality as well as past performance of your organization.

i)

ii)

iii)

17) Whether you have taken any credit facility/loan from Allahabad UP Gramin Bank. If yes, whether said account is performing or non-performing. Please furnish details.

18) Other relevant information (As per proforma – 2&3)

Note: Where copies are required to be furnished these are to be certified copies preferably by the concerned agencies or a Government Officer.

Place _____

Name & Signature with seal

Date _____

PARTICULARS IN RESPECT OF WORK EXECUTED.

S N	Name of work/ Project with Address	Short Descriptio n of work Executed	Name & Address of Owner	Value of work Execute d	Stipulated time of Completion With date of commencemen t	Actual time of Completi on with date of completion	Name of Architect/ Consultin g Engineer.
1	2	3	4	5	6	7	8

Name and Signature with Seal

KEY PERSONNEL PERMANENTLY EMPLOYED.

SN	Name	Designation	Qualification	Experience	Years with the Firm	Any other
1	2	3	4	5	6	7

Name and Signature with Seal

OTHER RELEVANT INFORMATION

SL. No. Particulars

i) WORK FORCE

Permanently Employed No. Any other Years with the firm.

- a) Masons.
- b) Carpenters.
- c) Mechanics
- d) Electricians
- e) Mate/Helpers
- f) Others.

ii) WORKSHOP FACILITIES.

Location Land Area Type of Structure Type of Facilities.

a)

b)

iii) LIST OF MAJOR CONSTRUCTIONAL EQUIPMENT
IN POSSESSION OF THE FIRM.

Name and Signature with Seal